

# City of Newberg

## Budget Committee Meeting Minutes

### May 13<sup>th</sup>, 2025

#### Call to Order

Chair Raquel Peregrino de Brito called the City of Newberg Budget Committee to order at 6:01 PM on May 13, 2025.

#### Roll Call

City Recorder Rachel Thomas conducted a roll call. Present were Ned Knight, Alex Nichols, Ted Ebor, Austin Cracraft, Raquel Peregrino de Brito, Judy Brown, Elias Semenyuk, Mayor Rosacker, Councilor Turgesen, Councilor Carmen, Councilor Kilburg, Councilor Yarnell-Holloman, Councilor McBride, and Councilor Wheatley.

#### Pledge of Allegiance

Chair Peregrino de Brito led the Pledge of Allegiance.

#### Public Comments

Chair Peregrino de Brito opened the meeting for public comments. Rachel Thomas confirmed that no public comments were received. The public comment portion was then closed.

#### Reports and Presentations

Misc Funds (09, 19, 22)

Capital Projects Funds (04, 18)

#### Exhibit A: Capital Improvement Projects Presentation\*

Will Worthey and Trevis Smith presented on the capital improvement program projects. Will Worthey explained that they had taken a hard look at the capital projects and believed all the chosen projects had practical applications that were necessary. He cited the Franklin stormwater line as an example of a long-standing problem that needed to be addressed.

Will Worthey offered to answer questions about specific projects. Ned Knight inquired about potential county funding assistance for the River Road improvements south of 13th Street. Will Worthey explained that while the county was aware, they were focusing improvements on the city-controlled area from 11th Street north based on direction from the Newberg Urban Renewal Agency Citizens Advisory Committee and board members.

In response to a question about the Chehalem extension, Will Worthey clarified it was a completed project not moving forward in this biennium. He noted that the last four completed CIP projects came in under budget.

Will Worthey explained that all projects would start July 1st, with preliminary work already underway on some. He stated they would prioritize based on health and safety if emergencies arose requiring shifts in the CIP.

### SDC Funds (42, 43, 46, 47)

Kady Strode presented on the four System Development Charge (SDC) funds. She explained they were budgeting conservatively, expecting development to slow down. The fees were projected based on current year receipts. Kady Strode noted that the restructuring of SDC fees last year allowed for more accurate predictions.

She detailed how SDC funds were used for debt service and transfers to capital projects. Kady Strode highlighted that the water SDC fund was much lower than wastewater, which was part of the reason for reevaluating the fees, knowing a large water plant project was upcoming.

Will Worthey added that while one SDC fee decreased, the water fee increased significantly to bring in more revenue for the future water plant. He noted this would still take time and depend on future development.

## Public Hearing

### State Shared Revenue

Kady Strode presented a summary of state shared revenues for the next two years, including liquor tax, cigarette tax, marijuana tax, gas tax, and 911 tax. She explained the requirements to receive these funds and listed the budget pages and amounts for each revenue source.

Chair Peregrino de Brito opened and closed the public hearing, with no public comments received.

*Motion: Mayor Rosacker moved to approve the state shared revenue as proposed. Vice-Chair Judy Brown seconded the motion.*

*Mayor Rosacker-Yes*

*Elise Yarnell-Hollamon-Yes*

*Jeri Turgesen-Yes*

*Derek Carmon-Yes*

*Mike McBride-Yes*

*Peggy Kilburg-Yes*

*Robyn Wheatley -Yes*

*Raquel Peregrino de Brito-Yes*

*Judy Brown -Yes*

*Theodore Ebora-Yes*

*Ned Knight-Yes*

*Elias Semenyuk-Yes*

*Alex Nichols-Yes*

The motion passed unanimously.

## General Discussion of the Budget

### Biennial Budget 25-27 Approval

Kady Strode explained that with the biennial budget, they would revisit with the committee in May of the following year to discuss any necessary changes and potential supplemental budget needs. She noted that appropriations were monitored by category or department.

City Manager Will Worthey added that departments receive monthly ending fund balance and expenditure reports to track spending against the 24-month period.

Mayor Rosacker expressed trust in the staff's work on the budget, noting his initial desire to save citizens money had evolved into supporting the debt reduction plan. He moved to approve the budget.

*Motion: Mayor Rosacker moved to approve the budget. Councilor Peggy Kilburg seconded the motion.*

*Mayor Rosacker-Yes*

*Elise Yarnell-Hollamon-Yes*

*Jeri Turgesen-Yes*

*Derek Carmon-Yes*

*Mike McBride-Yes*

*Peggy Kilburg-Yes*

*Robyn Wheatley -Yes*

*Raquel Peregrino de Brito-Yes*

*Judy Brown -Yes*

*Theodore Ebora-Yes*

*Ned Knight-Yes*

*Elias Semenyuk-Yes*

*Alex Nichols-Yes*

The motion passed unanimously.

## Property Tax Rate Discussion

### Property Tax Rate Approval

Kady Strode presented on the property tax rate, explaining that Newberg had the option to increase by 3% annually until reaching a maximum amount. She recommended the 3% increase to continue debt reduction efforts and fund police succession planning.

Discussion ensued about the impact on homeowners, with Kady Strode stating the average increase would be about \$19. Will Worthey noted that if successful, removing a line item from water bills would result in net savings for residents.

Concerns were raised about the timing of the increase versus when residents would see savings. It was agreed that clear communication to the public about the goals and potential outcomes was necessary.

*Motion: Peggy Kilburg moved to approve the tax rate of 3.0748 per \$1000 of assessed value for operating purposes for the 2025-2026 fiscal year. Robin Wheatley seconded the motion.*

A roll call vote was conducted, and the motion passed unanimously.

*Mayor Rosacker-Yes*

*Elise Yarnell-Hollamon-Yes*

*Jeri Turgesen-Yes*

*Derek Carmon-Yes*

*Mike McBride-Yes*

*Peggy Kilburg-Yes*

*Robyn Wheatley -Yes*

*Raquel Peregrino de Brito-Yes*

*Judy Brown -Yes*

*Theodore Ebora-Yes*

*Ned Knight-Yes*

*Elias Semenyuk-Yes*

*Alex Nichols-Yes*

## Adjournment

Chair Peregrino de Brito thanked the staff for their hard work on the budget and adjourned the meeting at 7:17 PM.

Attested By:

*Raquel Peregrino de Brito*

Raquel Peregrino de Brito (May 15, 2025 12:13 PDT)

Raquel Peregrino de Brito, Chair

*Kady Strode*

Kady Strode (May 15, 2025 11:39 PDT)

Kady Strode, Staff Liaison

**Signature:** *Kady Strode*

Kady Strode (May 15, 2025 11:39 PDT)

**Email:** kady.strode@newbergoregon.gov

**Signature:** *Raquel Peregrino de Brito*

Raquel Peregrino de Brito (May 15, 2025 12:13 PDT)

**Email:** raquel.debrito@newbergoregon.gov









# Budget Committee Minutes 2025-0513

Final Audit Report

2025-05-15

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